



Designated Volunteer Instructions 2023-2024

Returning Volunteers:

1. Check to make sure you are already on our Completed Background Checklist by emailing dallas.welch@gatheringwaterscharter.org.
2. Complete and return the following to Dallas Welch in the Business Office at the Upper School or via email to dallas.welch@gatheringwaterscharter.org:
 - a. 2023-2024 Volunteer Contact Information Sheet
 - b. Confidentiality Agreement

New Volunteers:

1. Complete and return the following to Dallas Welch in the Business Office at the Upper School or via email to dallas.welch@gatheringwaterscharter.org:
 - a. 2023-2024 Volunteer Contact Information Sheet
 - b. Confidentiality Agreement
2. Schedule your Fingerprint and Criminal Record Check Appointment via the New Hampshire State Police Criminal Records Portal. <https://services.dos.nh.gov/chri/cpo/>
 - a. Type of agency = Educational-volunteer
 - b. Select agency = Gathering Waters Chartered Public SchoolSelect
3. You will be notified by the school when you have been approved for volunteering.

Please note, substitutes are required to complete a background check every three years.

Need financial assistance? Contact Dallas Welch at dallas.welch@gatheringwaterscharter.org or 603-7338391.